

**The Cove at Bayport Colony Special Dependent Tax District
Minutes of September 13, 2022 Regular Meeting**

Nancy Howard convened the board meeting at 7:32 pm at the Town 'N Country Regional Public Library located at 7606 Paula Drive, Tampa, FL, 33615.

There was a quorum.

In Attendance:

Nancy Howard, President
John Long, Vice President
Michael Brazas, Treasurer
Karla Thayer, Trustee
Kath Olsen, Trustee
Ken Olsen, Trustee
Don Wols, Trustee

Nancy Howard read the minutes for the August 9, 2022 meeting. Nancy made a motion to accept the minutes as written. Karla Thayer seconded. Motion passed 7-0.

John Long noted that the following trustees' terms were expiring this month:

<u>Name</u>	<u>Position</u>	<u>Current Term Expires</u>	<u>New Term Expires</u>
Kath Olsen	Secretary	09/2022	09/2026
Ken Olsen	Trustee	09/2022	09/2026
Don Wols	Trustee	09/2022	09/2026
John Long	Vice President	09/2022	09/2026

John Long made a motion that Kath Olsen's term be extended to 09/2026. Nancy Howard seconded the motion. Motion passed 6-0.

John Long made a motion that Ken Olsen's term be extended to 09/2026. Nancy Howard seconded the motion. Motion passed 6-0.

John Long made a motion that Don Wols's term be extended to 09/2026. Nancy Howard seconded the motion. Motion passed 6-0.

Nancy Howard made a motion that John Long's term be extended to 09/2026. Ken Olsen seconded the motion. Motion passed 6-0.

Michael Brazas read the treasurer's report, with a \$52,217.82 checking account balance as of August 31, 2022. Nancy Howard made a motion to accept the treasurer's report. Ken Olsen seconded. Motion passed 7-0.

Michael reported that no new monies have been received from the County.

Regents Bank again charged for use of QuickBooks, which we do not use. Michael disputed the charge and a credit should be forthcoming.

Michael reported that he has had difficulty setting up automatic payments for Hillsborough County Water. Regents Bank withdrew \$31.66 from Michael's personal account at Regents Bank. Michael wrote a check to restore the funds to his account. Our account with Hillsborough County Water is current, with a zero balance.

Our water bill has increased significantly, from the usual \$200-\$300 per month. The last two bills have been for \$429. It was suggested that the increase could be due to replacement of damaged sprinkler heads or to overwatering. Don Wols offered to check on the sprinkler heads and to see when the sprinklers are active.

Payment of \$2,475 has been sent to Bay to Bay Landscaping.

We are currently under budget for the year. Michael will be working on the end of the year fiscal statement, which is due by November 30.

Michael will be contacting the auditing firm to schedule our annual audit.

Nancy Howard offered to assume the responsibility of checking the post office box every week and received the box key from Michael.

The treasurer position involves a significant amount of work for a volunteer. Michael suggested that we investigate hiring a bookkeeper, whose work would be overseen by the treasurer. Michael will not be seeking a second term as treasurer. Nancy Howard will call other districts to see how they operate.

Nancy Howard made a motion to pay \$100 to Merchants Bonding Co. to pay for the bond for her position as president. (The current bond will expire on December 14, 2022.) Karla Thayer seconded. Motion passed 7-0.

The county contacted Nancy Howard to say that they will no longer be mowing a portion of Channel A that is behind Cove homes, as it has been determined that mowing these areas is the responsibility of the homeowners.

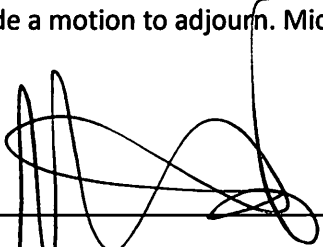
Nancy called Code Enforcement regarding several homeowners with fallen fences and debris in their yards. As one of the homes is at the entrance to the community, Nancy asked Bay to Bay Landscaping to give a quote on a one-time mow and clean out for the property.

The Cove's homeowner's association owns the signs at the entrances to the community. As the sign on Hillsborough Ave. and Longboat needs repair and the HOA is without a board, Ken Olsen and Don Wols volunteered to make the necessary repairs and submit receipts to the HOA for any materials used.

Nancy Howard had some difficulty in applying for a meeting room at the Town 'N Country Regional Library. She will update her library card and resubmit the application.

John Long will be sending board email addresses and meeting minutes to Mary Mahoney shortly.

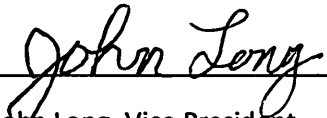
Nancy Howard said that the next board meeting is scheduled for October 11, 2022, at the same location, and made a motion to adjourn. Michael Brazas seconded. Motion passed 6-0. Meeting adjourned at 8:28 pm.



10.11.22

Nancy Howard, President

Date



10/11/22

John Long, Vice President

Date